

Minutes May 7, 2018

The Minersville Town Council held a regular council meeting on Monday May 7, 2018 at the Minersville Town Hall.

Council present: Mayor Caleb Evans, Barry Marshall, Kolby Blackner, Kade Blackner
Todd McMullin was excused. Marshal Kevin Carter and Town Clerk Cherie Wood
Visitors: Dale Crow, Kevin Wickers, Becky Pendleton, Brent Pendleton, Bryant Davis,
Mike Adamson, Seth Davie, Nathan Larsen, Katie Hansen, Lyle Coombs, Liz Gritzer,
Sharron Griffiths.

Opening prayer given by Caleb Evans

Mayor Caleb Evans opened the meeting at 5:00 p.m

Minutes: Kolby Blackner made a motion to approve the minutes from the April 16, 2018 council meetings without additions or corrections. Kade Blackner seconded the motion all voted in favor; the motion passed.

Dale Crow would like to know if the council has any updates from Rocky Mountain Power about the permits to hang flower pots. The clerk received a packet that needs to be filled out and returned to Rocky Mountain Power. Barry Marshall made a motion to allow Dale to build the hangers for 6-7 poles that the town owns and get the flower pots for those poles, Kade Blackner seconded the motion; all voted in favor, the motion passed.

Dale also has a concern about the drainage at 39 South Center in front of the Pendleton's home. Brent Pendleton explained that they do get a lot of water that floods up onto their yard which has come very close to their basement. Brent tries to pump the water away from his home but hates that he has to pass it to his neighbors.

Kevin Carter explained that he has talked to the State Road about this problem. It is the state road right-a-way and the water is running off the road because it is so high. A few suggestions were made to help with the problem until the mayor can make contact with the State Road to see if they can help with the drainage problem. Kevin and Brandon will work on a solution for the time being.

Julian De Leon: Didn't show up but wanted a business license for his food trailer. The council agreed that the Clerk could give him a license if he has a current food handler's permit, a health inspection certificate and also has arrangements made for somewhere to park.

Bryant Davis would like the council to review the decision that was made on his building variance last council meeting. Bryant has talked with the Beaver County Building Inspector and was told that his home meets the five requirements for a variance. The home was built before 1981, has over head power and all underground utilities on the other side of his home. There were other requirements that Bryant couldn't remember. Bryant also had a letter from the property owner next to him stating that he would not be building close the fence and he was fine with Bryant building within 2 feet of the

property line. The Council asked Bryant to have the Building Inspector write a letter stating the qualifications for the variance in which he feels his home fits under and they would re-address the issue at the next council meeting.

Memorandum of Understanding agreement with Fire District: Barry Marshall made a motion to approve the memorandum of understanding agreement with the Fire District, Kade Blackner seconded the motion; all voted in favor, the motion passed.

Koby Blackner would like to put a plan together for the planning and zoning committee to start working on. The council would like them to work on the general plan, the buffer zone for the 2012 annexation, which is zoned industrial, and also the tier system. Lyle Coombs would like some direction from the council on where they would like the committee to start. The council agreed that they would like them to start on the buffer zone for the new annexation property; they do not see a need for a 2 mile buffer zone. Kevin Wickers from Beaver County has brought some maps for the planning and zoning to work with.

Swimming pool assistant: Barry Marshall made a motion to hire Roxanne Pollmann as the new assistant pool manager, Kolby Blackner seconded the motion; all voted in favor, the motion passed.

Barry Marshall made a motion to set the wage for Roxanne at 9.50 per hour. Kade Blackner seconded the motion; all voted in favor, the motion passed.

Librarian: Kolby Blackner made a motion to hire Chelsea Thompson as the new librarian. Kade Blackner seconded the motion; all voted in favor, the motion passed. Barry Marshall made a motion to set the wage for the Librarian at 10.00 per hour with a 6 month probation period. Kade Blackner seconded the motion; all voted in favor, the motion passed.

Town Clerk Cherie Wood met with Caleb Rees the accountant that helps with the audit each year to go over the financial statements for a better understanding about how much of the money that the town has is restricted and can not be spent and how much is unrestricted and can be used for a couple of projects that Kevin Carter would like to see done. Cherie told the council there is approximately 300,000.00 that can be spent, but that it would not be a good idea to deplete the entire amount on these projects. The Town has had some unplanned expenses this year and she is going to have to transfer 50,000.00 or more to cover those expenses during the budget revision. The Council would like to pursue the CIB funding for the master plan and GSI mapping project, which could possibly be half grant for the project so the town could save the money for the spring project later in the year or next year.

Barry Marshall made a motion to move forward with the master plan project, Kade Blackner seconded the motion; all voted in favor, the motion passed.

Kevin Carter would like to discuss the wage scale and the way he was placed on the scale. This scale only goes to 20 years and Kevin was placed on the scale back in 2013 at year 20 which should have been approximately 30 years at that time. The council would

like to discuss more and better understand this scale before they make any decisions on this matter. This will be tabled until the next meeting.

Pay bills: Barry Marshall made a motion to approve the bills to be paid. Kade Blackner seconded the motion; all voted in favor, the motion passed.

Other business:

The ATV Trail Jamboree dinner has been changed from the Lake to the Fairgrounds on May 16th

Kolby Blackner would like to bring to the council's attention that there will be a public comment period until the 20th of May for any concerns about the new solar panels that are to be put in Beaver County.

There is also a hearing scheduled for Tuesday May 8th for the change application concerning the water right protest on Rocky Ford water Seth Davie would like to have a representative from the Town there if possible.

Kade Blackner made a motion to adjourn the meeting, Barry Marshall seconded the motion, and all voted in favor, the motion passed.

Meeting adjourned at 7:40 p.m.

Cherie C. Wood

Minutes May 21, 2018

PUBLIC HEARING

Council present: Mayor Caleb Evans, Barry Marshall, Kolby Blackner, Todd McMullin
Town Marshal Kevin Carter and Town Clerk Cherie Wood.

Visitors: Stacy Jones, Bryant Davis, Chad, Robert Worley

Mayor Caleb Evans opened the Public Hearing at 5:09 pm on Monday May 21, 2018.

Mayor Evans explained that this public hearing is held to discuss making an application to the Community Impact Board for funding for a Master Plan and GIS mapping project. The Town is expecting to get half grant for these projects. The project cost will be 30,000 for the Master Plan and 16,500 for the GIS mapping which includes the sewer manhole depths.

Mayor Evans opened the public hearing up to public comment.

Stacy Jones would like someone to explain exactly what GIS mapping is, and is this project going to raise the water bills?

Mayor Caleb Evans explained that GIS mapping is a mapping process to put all of the towns water and sewer system lines and valves on a map that will be accessible through the cloud and will make finding water and sewer lines much easier for future employees because right now the only one that knows where they all are is Kevin Carter and he will be retiring in a year and a half.

Mayor Evans also stated that this is why we are having this public hearing is to discuss making an application to the CIB for funding for these projects so that water bills will not have to be raised.

Robert Worley, with Sunrise Engineering, also explained to the council why it is important to have manhole depths on this mapping also. If the town was ever to do a sewer master plan this information would be very helpful in completing it.

There were not other public comments.

Mayor Evans closed the Public Hearing at 5:25 p.m.

A regular meeting of the Minersville Town Council was held immediately following the Public Hearing at 5:25 p.m.

Council present: Mayor Caleb Evans, Barry Marshall, Todd McMullin, Kolby Blackner.
Kade Blackner was late. Town Marshal Kevin Carter and Town Clerk Cherie Wood
Visitors: Robert Worley, Bryant Davis, Chad, Chelsea Thompson, Sharon Griffiths and Katie Hansen.

Mayor Caleb Evans opened the meeting.

Minutes: Kolby Blackner made a motion to approve the minutes from the May 7, 2018 council meeting without additions or corrections. Todd McMullin seconded the motion; all voted in favor, the motion passed.

Bryant Davis presented the council with a building variance document that he has received from Kyle Blackner from the Beaver County zoning administration. This document states the various reasons that the County would consider granting a building variance. The council held a discussion on why and why not to resend their previous decision on not granting the variance for Bryant.

-Barry Marshall made a motion to resend the previous decision made on April 16, 2018 at council meeting to deny Bryant Davis a building variance because he was not present and the information that he was to present to the council was not brought forward until now. Todd McMullin seconded the motion. Todd McMullin voted yes, Barry Marshall voted yes, Caleb Evans voted yes, Kolby Blackner opposed. The motion passed.

The council looked over the Utah Land Use Regulation document that Bryant has presented and discussed the need for giving Bryant a variance on his property because he feels that he meets the six reasons that is given on this document he feels that this should be reasons enough for the council to grant him a variance to build his garage within 2 feet of his property line. The council discussed with Bryant the reasons why he is asking for a variance. Council member Kolby Blackner has looked into the information and has also talked to the Beaver County Building inspector about this subject. Kolby feels like Bryant is asking for self imposed economic reasons and this is not reason enough for him to grant a variance. Kolby thinks Bryant could ask to purchase the 6 feet from his neighbor and stay within the Minersville Town zoning ordinances. In respect to all of Kolby's time and effort in getting information on zoning ordinances, Council member Todd McMullin stated that it says in the zoning book that the council has the right to make a case by case decision on variances; Todd doesn't feel like this is a big deal and that the council should grant the 6 foot variance. Council member Barry Marshall is worried about years from now if there could be any legal matters that the Town would be liable for.

Kolby Blackner made a motion to deny Bryant Davis a variance for his garage. There was no second. The motion failed.

Todd McMullin made a motion to grant Bryant Davis a 3 foot variance from the fire wall that will be put in the attached garage and a 2 foot variance from the hang over eve on the attached garage, the contractor will bring into the clerk a stamped engineering paper verifying that a fire wall is put into the attached garage and a notarized letter from the neighbor stating that he is ok with the building. Barry Marshall seconded the motion; Todd McMullin voted yes, Barry Marshall voted yes, Caleb Evans voted yes, Kolby Blackner voted no. Motion passed.

Chelsea Thompson, the new Librarian would like address the council with a few changes to the hours at the library for the summer months. Chelsea proposed the hours to be Monday 1-8 Tuesday 10-2 (Breakfast with Books at 10 am during summer reading program) Wednesday 1-8 Thursday 10-2 (Arts and crafts activity during summer reading program) and Friday 1-6 The summer reading program will take place on Tuesday, Wednesday, and Thursday from the second week of June into the middle of July. These

hours would start next week and continue on through the end of August and regular hours will resume then. The Council approved of the hour change for the summer.

Chelsea would like to have movie night at the park and a swimming party for the end of summer reading program in July. Todd McMullin made a motion to allow the library to have a free swim party in July, Kolby Blackner seconded the motion; all voted in favor, the motion passed.

Chelsea would also like to know about an assistant. Shannon Terry quit last week and she needs help with the summer reading program. The council discussed putting the job out for applications. Chelsea has some concern about the time frame that it would take to advertise and hire it is cutting it so close to the summer reading program; she would like to know if the council could hire from the other applicants that put in for the librarian job. Kolby Blackner made a motion to offer the position of library assistant to Jamie Costello, Barry seconded the motion; all voted in favor the motion passed.

Barry Marshall made a motion to pay the library assistant 9.00 per hour with a 6 month probation period. Kolby Blackner seconded the motion; Kade Blackner voted yes, Kolby Blackner voted yes, Todd McMullin voted no, Caleb Evans voted yes, Barry Marshall voted yes. Motion passed.

Robert Worley from Sunrise Engineering reviewed the work release No. 2018-1 with the council and explained that if the CIB funding does not go through the Town can stop the project and sunrise will only charge them for the application process. The CIB application will need to be submitted by June 1st and the approval process will need at least 1 town representative to go to Salt Lake to a meeting set up to review the project, this is usually July-September. The Council agreed that they want to proceed and Mayor Evans signed the work order and thanked Robert for his service.

Public Treasures Investment Funds Resolution: Barry Marshall made a motion to accept the Public Treasures Investment Funds Resolution with Cherie Wood, Todd McMullin and Mayor Caleb Evans as authorized users on the PTIF accounts that the town has. Kade Blackner seconded the motion; all voted in favor, the motion passed.

Kevin Carter explained to the council the roads that are to be chip sealed this year. Beaver County road crew supervisor Kory Beebe talked to Kevin and explained that the chip spreader that Beaver County, Beaver City, Milford City and Minersville Town bought 22 years ago together with a purchase and maintenance agreement is worn out and will need to purchase a new one. Kory proposes that we keep the same purchase agreement and pay the same percentages as in the past. That would make Minersville Town's percentage 5.25 Kory has received three quotations on new chip spreaders, they average 300,000.00 that would make Minersville's portion approximately 15750.00 that would need to be budgeted for next year.

Barry Marshall made a motion to approve the purchase of a new chip spreader along with the County, Beaver City and Milford City. And to budget the amount needed in next years budget. Todd McMullin seconded the motion, Kade Blackner voted yes, Todd McMullin voted yes, Barry Marshall voted yes, Caleb Evans voted yes, Kolby Blackner voted no. Motion passed.

Wage Scale: The council discussed the wage scale and how Kevin feels he was not put on the scale fairly. Kevin has worked for the Town for 37 years and is on the scale at 20 years. Barry Marshall made a motion to give Kevin Carter a \$5.00 an hour raise, Todd McMullin seconded the motion; all voted in favor, the motion passed. The rest of the employees will be addressed at the next council meeting.

Other Business:

Dalton farms purchase swim passes from the Town each year to give to the Elementary school kids for year end incentives, Kelly Dalton asked the Town Clerk if the Town would be willing to give them a discount on the passes if they bought 12. The council agreed to give them one free.

A cemetery perpetual care resolution will need to be approved before any perpetual care money can be spent from that account. The council will need to decide how much money will need to be reserved in the account for emergency use and pass a resolution for that amount. The council agreed that 30,000.00 needs to be reserved in the Cemetery perpetual care fund. Cherie will draft the resolution and present it to the council.

Kolby Blackner reported that Smithfield Foods has donated to the town 40 hours of engineering service to use on any project the town needs. Kolby has drafted a thank you letter and would like to send it to them.

Todd McMullin made a motion to adjourn the meeting, Kade Blackner seconded the motion.

Meeting adjourned at 7:30 p.m.

Cherie C. Wood