

Minutes January 6, 2020

A regular meeting of the Minersville Town Council was held on January 6, 2020 at 5:00 pm at the Minersville Town Hall.

Council present: Caleb Evans, Kade Blackner, Kolby Blackner, Brandon Wiseman and Kalie Stringer. Brandon Davis and Town Clerk Cherie Wood.

Visitors: Caleb Rees

Town Clerk Cherie Wood administered the Oath of Office to newly elected Council Members Kalie Stringer and Brandon Wiseman.

Mayor Caleb Evans gave an opening prayer

Mayor Evans called the council meeting to order at 5:05 pm

Minutes: Kade Blackner made a motion to approve the December 18, 2019 council meeting minutes without additions or corrections. Kalie Stinger seconded the motion, all voted in favor; the motion passed.

Caleb Rees presented the Minersville Town audit report for the FY ending June 30, 2019 to the council. Caleb explained that this audit report is combined with the Minersville Town financial statements for the year stated.

The audit report has one finding which has been on the report for years, Caleb explained that the finding stating segregation of duties is hard for small towns because of the limited number of office employees. Caleb also stressed that because of this finding it is important that the council members are actively involved in the financial activities of the town and checking purchases, payroll and other actions to prevent any discrepancies.

Compliance with all government laws were good. The general fund is healthy although the water and sewer funds showed a deficit this year they are still healthy. Caleb explained that just because there is a year that the fund expenses are more than the revenues does not call for panic but be aware, and watch the funds closely to make sure it does not continue in that direction. Water and sewer maintenance costs continue to go up, there may need to be rate changes to compensate.

Caleb Rees answered any other questions the council had. Mayor Evans and the council thanked Caleb for coming and for working with the Town.

Michele Evans had a family emergency and rescheduled for the February 3, 2020 council meeting.

Brandon Davis would like to ask the council how they would like him to handle plowing snow. Do they want him out plowing every snowfall or only when it is over a certain amount and does he plow weekends and holidays? The council agreed that it should be his call and that they want the road to the school and main street always plowed for safety reasons. They will leave it up to his best judgment and would like him to also consider the temperatures. If it will be warm enough to melt or if it will just freeze to ice.

Brandon Davis will have to fill out a report and have it approved by the state if the town plans on putting in the chlorination building at the spring along with the water project to keep our water system from receiving points against it. The deadline is April that it needed to be completed, but since it is in the new water project we may be able to extend the deadline.

Minutes January 21, 2020

A regular meeting of the Minersville Town Council was held on January 21, 2020 at 5:00 pm at the Minersville Town Hall.

Council present: Caleb Evans, Kade Blackner and Brandon Wiseman. Kolby Blackner and Kalie Stringer were excused. Town Clerk Cherie Wood was also present.

Visitors: None

Opening prayer was given by Caleb Evans

Mayor Evans called the meeting to order at 5:01 pm

Minutes: Kade Blackner made a motion to approve the minutes from the January 6, 2020 Council Meeting with one correction, correct LAPC to LEPC, Brandon Wiseman seconded the motion; all voted in favor, the motion passed.

Mayor Evans: The job description for the Public Works job opening was discussed again with some concerns about the hours and also the amount of time before full benefits would be offered if the position was 32 hours a week. The council agreed that benefits should be offered after 90 days. Kade Blackner made a motion to amend the motion that was made at the last council meeting on January 6, 2020 that stated the job would be offered at a 32-40 hour a week job, the new motion would list the job as a 28-32 hour a week job with possible full benefits after 90 days. Brandon Wiseman seconded the motion; all voted in favor, the motion passed.

Pay bills: There were a few bills that arrived late after the last council meeting. A bill was received from Itron that was supposed to be paid October 2018 but the clerk never received it. Itron now wants to collect this past due bill but has never attempted to make contact with Minersville Town until now. Cherie has asked the Itron representative to email an explanation of why the town is just now being notified of a bill that is 14 months past due. She has not received an answer yet.

Kade Blackner made a motion to pay the T-Bird carpet bill and reimburse Henry Woolf for the eagle project but to hold off on paying the Itron bill until we get more information. Brandon Wiseman seconded the motion; all voted in favor, the motion passed.

Kade Blackner made a motion to adjourn the meeting, Brandon Wiseman seconded it.

Meeting adjourned at 5:13 pm

Cherie C. Wood