

Minutes January 5, 2017

The Minersville Town Council held a regular council meeting on Thursday January 5, 2017 at 7:00 pm at the Minersville Town Hall.

Council present: Mayor Ward Dotson, Jared Woolf, Barry Marshall, Brady Carter
Town Marshal Kevin Carter, and Town Clerk Cherie Wood
Visitors: Les Whitney, Larry Bailey and Brandon Davis

Opening prayer was given by Jared Woolf
Mayor Dotson called the meeting to order at 7:00 pm

Minutes: Barry Marshall made a motion to approve the minutes from the December 1, 2016 council meeting without additions or corrections. Brady Carter seconded the motion; all voted in favor, the motion passed.

Larry Bailey: Larry explained that he has had a business in Minersville since 1973 and has always paid for a business license and a water bill for his business. He now holds a Cedar City business license where he has a car lot with 3-4 cars for sale. He is retired and only tinkers at his shop here in town where he has a shared water meter and is charged 45.50 each month at both his shop and his house. Larry would like to ask the council if they would consider waving the base fee on his shared meter at the shop because he only uses a small amount of water washing one or two cars a month. Larry has never gone over his allotted amount of 21000 gal and does not feel like he should be charged the other 45.50 fee each month. If he does go over the allotted limit of 10500 on his house water he will pay the extra water charge. If he picks up more business or leases his business to someone else the council can reconsider and again start charging him for the shared meter for his shop. The council agreed to no longer charge Larry the shared meter fee of 45.50 for his shop. Larry also owes 138.56 in past due charges because he was planning on coming into council months ago and talk to the council but has not been able to make the meetings. The council agreed to write off the past due amount of 138.56. Larry thanked the council for their time and consideration.

Les Whitney updated the council on the new firehouse. The completion date was projected to be June 2017 but it is now looking like it may be complete by April 2017. Les would like to ask the council if Minersville Town would be willing to pay a portion of the fencing on the side of the firehouse that is next to the town's property. The fencing material that is being proposed is cement panels. The council agreed that they would split the cost of the fencing down the property line between the firehouse and the city property. Les will bring a cost estimate to the council when he receives one.

Brady Carter made a motion to approve the addition to the retirement eligibility policy for Minersville Town. The policy explains that elected officials have to be declared full time or must have a monthly earning requirement of \$1005.00 to qualify for Utah Retirement through Minersville Town. Jared Woolf seconded the motion. All voted in favor, the motion passed.

The Library consultant agreement was tabled.

Business licenses: No changes were made to business license fees. New businesses will need to be reviewed by council before a license can be issued. The clerk can take the information from the business owner and present it to council if the business owner cannot come to council meeting.

The quarterly financial report was reviewed by the council. The clerk reported that everything was well under the budget amounts except the Sr. Center building maintenance because of the new flooring. The council is aware of this.

Sr Center flooring project is not complete. Mayor Dotson explained that the contractor ran out of flooring and will need to order more. It should be completed next week. The bid did not include the reinstallation of new mop boards so the town will need to purchase and finish installing it after the contractor is finished laying the flooring.

Table and chair usage at City Park: Barry Marshall made a motion to continue with the \$50.00 deposit for the use of the tables and chairs at the pavilion park. A clarification to this policy is that they are only for use in town and at the city park. The 50.00 deposit will be returned as soon as the tables and chairs are put back and key is returned. Jared Woolf seconded the motion; all voted in favor, the motion passed.

Payroll clarification: There was a misunderstanding of when Brandon was supposed to be getting the cemetery wages that were going to be divided into 12 equal payments and added to his monthly payroll check instead of just the 6 months that he works at the cemetery. Should it be on his December time sheet or should it start on his January time sheet? December hours are paid on January 1st and will be reported on 2017 W-2 but it is still December 2016 hours, which the clerk feels he has already been paid for in 2016. There was also a misunderstanding about the amount. It was discussed in the November 3rd meeting that he has made his job more efficient this year and will not need the extra hours that he has been putting in after 5:00 on weekdays and on weekends. The council agreed to pay him his wage from the overtime hours anyway, but the clerk was not clear on the exact wage that the payroll clerk was supposed to divide into the 12 monthly payments. The clerk explained that Brandon had worked 331.5 hours last year for a total of \$5950.26 and 358 hours this year for a total of \$6532.38 the clerk was not sure the council was aware of the amount that was being paid out this year and wanted to bring it to the council's attention after she added it up, because the yearly review that has not been done this year. Brady Carter asked the clerk what was said in the minutes back in February and March 2015 when the job was offered to Brandon. The minutes read that the offer that the town was willing to pay for this position was \$4500.00 a year and required a yearly review. Brady Carter reminded the council that they agreed to let Brandon add another 30 days onto the job starting the 1st of April and ending the 1st of October so by adding another \$900.00 to the \$4500.00 for the extra 30 days would be the rate he feels would be fair to pay him.

Barry Marshall made a motion to pay Brandon Davis \$5400.00 divided into 12 monthly payments for maintaining the cemetery in addition to his yearly salary, this is to be put on

his payroll as a separate pay code so that if Brandon turns over this work to someone else it will be removed from his pay. Starting with January 2017 hours. Brady Carter seconded the motion; all voted in favor, the motion passed.

Swimming Pool: Kevin Carter is concerned that with Valirie Shorts health problems the Town needs to be aware that the Minersville Pool cannot open this summer without a certified pool operator, this class is usually offered once a year in February or March and feels like someone else should get certified just in case there is a problem with her returning to work. The council agrees and would like Kevin Carter and Brandon Davis to get certified.

Brady Carter made a motion to pay the bills, Barry Marshall seconded the motion; all voted in favor, the motion passed.

Jared Woolf made a motion to adjourn the meeting; Barry Marshall seconded the motion, the motion passed.

Meeting adjourn

Cherie C. Wood